

Roxane Fuentes, Ed.D.  
Superintendent

1376 Piedmont Road  
San Jose, CA 95132-2427



Phone: (408) 923-1800  
Fax: (408) 923-0623

## MEASURE K COMMITTEE Via ZOOM MEETING

Tuesday, March 16, 2021, at 3:30 PM

### A G E N D A

Join Zoom Meeting at:

<https://busd-net.zoom.us/j/82714778096?pwd=UGVsN2NJZkNuWURQNlVJiSUJWdG1jQT09>

Meeting ID: 827 1477 8096

Password: z30K0M

Dial by your location

1 669 900 6833 US (San Jose)

Meeting ID: 827 1477 8096

Passcode: 220662

The following items will be discussed/acted upon:

- |  |                            |                 |
|--|----------------------------|-----------------|
| 1. Welcome and Introduction  | Information/<br>Discussion | Sally Owyang    |
| 2. Review/Approve January 5, 2021 Minutes  | Review/Action              | Sally Owyang    |
| 3. Technology Expenses   | Review/Discussion          | Martin Cisneros |
| 4. Vacancies   | Discussion                 | Sally Owyang    |
| <ul style="list-style-type: none"><li>• Certificated (CTAB), 1 positions</li><li>• Classified (Teamsters)</li><li>• Parent (Morrill, Piedmont, and Sierramont Family), 1 Position Ea. Family</li><li>• Community Members (2 positions)</li></ul> |                            |                 |
| 5. 2021-2022 Proposed Budget Timeline  | Review                     | Josh Quitariano |
| 6. Future meeting dates  | Discussion                 | Sally Owyang    |
| <ul style="list-style-type: none"><li>• June 8, 2021</li><li>• Report to the Board - June 22, 2021</li></ul>   |                            |                 |
| 7. Adjournment   | Action                     | Sally Owyang    |

#### BOARD OF TRUSTEES

Thelma Boac

Hugo Jiménez

Khoa Nguyen

Jai Srinivasan

Kansen Chu



## Measure K Committee Meeting Minutes

UNADOPTED

January 5, 2021

Meeting Via Zoom

1. The meeting was called to order at 3:31 p.m.

Attendees: Christy Boyd, Sally Owyang, Margot Sandoval, Joshua Quitariano, and Kevin Franklin

2. The Measure K Oversight Committee Guidelines were reviewed and discussed by members. No updates or changes were recommended.
3. Christy Boyd was nominated as President, Sally Owyang will remain as Vice-President, and Margot Sandoval will also remain as secretary. Motioned by Sally, 2<sup>nd</sup> by Margot Sandoval.
4. The June 3, 2020 minutes were reviewed and adopted as read. Motioned by Christy Boyd, 2<sup>nd</sup> by Margot Sandoval.
5. The committee reviewed the vacancy positions. Kevin Franklin suggested to ask the Bond Oversight Committee if they would be interested in applying for any of the positions. He will also ask the superintendent to discuss it with the CTAB Union for CTAB members. Margot Sandoval to discuss it at the next Leadership meeting, and ask Principals to assist in finding members.
6. Kevin Franklin presented the 2020-2021 Parcel Assessments and identified the amounts of waiver applications that have been processed throughout the years. He noted that there was a big jump from the prior year.
7. The 2020-2021 Adopted Budget and the 2019-2020 Unaudited Actuals were reviewed and presented by Josh Quitariano. He mentioned that the amounts listed in the adopted budget will change due to Covid-19 relief funds the District will receive.
8. The 1<sup>st</sup> Interim Report was reviewed by the committee with the guidance of Mr. Quitariano. He explained the balances and expenses for each category. The 2<sup>nd</sup> Interim will be presented at the March meeting.

### BOARD OF TRUSTEES

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9. Future meetings were reviewed.

Future Meetings:

- March 2, 2021
- June 8, 2021

10. The meeting adjourned at 3:50 p.m. Motioned by Margot Sandoval, and 2<sup>nd</sup> by Christy Boyd.

**2020-21  
Measure K**

	20-21 Budget	Current Year Actuals	Current Year Encumbrances	Current Year Total	Balance
<b><u>Income</u></b>					
<b><u>000000 - Undesignated</u></b>					
8621 - Parcel Taxes	1,763,541				1,763,541
<b>000000 - Undesignated</b>	<b>1,763,541</b>				<b>1,763,541</b>
<b><u>082000 - MEASURE K</u></b>					
8621 - Parcel Taxes		(3,713)	(1,185)	(4,898)	4,898
<b>082000 - MEASURE K</b>		<b>(3,713)</b>	<b>(1,185)</b>	<b>(4,898)</b>	<b>4,898</b>
<b>Income</b>	<b>1,763,541</b>	<b>(3,713)</b>	<b>(1,185)</b>	<b>(4,898)</b>	<b>1,768,439</b>
<b><u>Expense</u></b>					
<b><u>082000 - MEASURE K</u></b>					
5830 - Contracted Services (Board Approval Required)	2,053	2,053		2,053	1
5845 - Legal Expense		703		703	(703)
<b>082000 - MEASURE K</b>	<b>2,053</b>	<b>2,755</b>		<b>2,755</b>	<b>(702)</b>
<b><u>082100 - Measure K Math</u></b>					
1110 - K-8 Teachers	419,702	250,496	166,998	417,494	2,208
1260 - SOCIAL WORKERS	32,616				32,616
3101 - STRS - Certificated	73,050	40,455	26,970	67,425	5,625
3321 - Medicare - Certificated	6,559	3,543	2,421	5,964	595
3401 - Health & Welfare - Certificated	67,761	38,371	19,737	58,108	9,653
3501 - State Unemployment - Certificated	227	122	82	204	23
3601 - Workers Comp - Certificated	8,333	4,502	3,063	7,564	769
3701 - Retiree Benefits - Certificated	7,463				7,463
<b>082100 - Measure K Math</b>	<b>615,711</b>	<b>337,490</b>	<b>219,270</b>	<b>556,760</b>	<b>58,951</b>
<b><u>082200 - Measure K Science</u></b>					
1110 - K-8 Teachers	341,180	139,682	93,122	232,804	108,376
3101 - STRS - Certificated	55,100	22,559	15,039	37,598	17,502
3321 - Medicare - Certificated	4,947	2,018	1,350	3,368	1,579
3401 - Health & Welfare - Certificated	42,126	20,262	10,484	30,746	11,380
3501 - State Unemployment - Certificated	171	70	46	116	55
3601 - Workers Comp - Certificated	6,287	2,564	1,714	4,278	2,010
3701 - Retiree Benefits - Certificated	5,629				5,629
<b>082200 - Measure K Science</b>	<b>455,440</b>	<b>187,154</b>	<b>121,755</b>	<b>308,909</b>	<b>146,531</b>
<b><u>082300 - Measure K Library</u></b>					
1910 - Other Certificated Salaries /Teacher Advisors	64,433	51,663	38,673	90,336	(25,903)
2217 - LIBRARY AND MEDIA TECHS	150,240	97,066	54,907	151,973	(1,733)

**2020-21  
Measure K**

	20-21 Budget	Current Year Actuals	Current Year Encumbrances	Current Year Total	Balance
<b><u>082300 - Measure K Library</u></b>					
2290 - Classified Support - OT, Extra Duties		1,823		1,823	(1,823)
3101 - STRS - Certificated	10,406	8,323	6,246	14,569	(4,163)
3102 - STRS - Classified	1,792	1,198	652	1,849	(57)
3202 - PERS - Classified	28,803	18,935	10,530	29,465	(662)
3212 - EMPC PERS Classified	1,357	900	494	1,393	(36)
3312 - OASDI-Classified	8,627	5,383	3,154	8,537	90
3321 - Medicare - Certificated	934	728	561	1,289	(355)
3322 - Medicare - Classified	2,178	1,366	796	2,162	16
3401 - Health & Welfare - Certificated	6,162	5,133	2,628	7,761	(1,599)
3402 - Health & Welfare - Classified	40,511	34,022	15,068	49,090	(8,579)
3501 - State Unemployment - Certificated	32	25	19	44	(12)
3502 - State Unemployment - Classified	76	47	26	73	3
3601 - Workers Comp - Certificated	1,187	925	707	1,632	(445)
3602 - Workers Comp - Classified	2,766	1,736	997	2,733	33
3701 - Retiree Benefits - Certificated	1,063				1,063
3702 - Retiree Benefits - Classified	2,455				2,455
<b>082300 - Measure K Library</b>	<b>323,022</b>	<b>229,272</b>	<b>135,457</b>	<b>364,729</b>	<b>(41,707)</b>
<b><u>082400 - Measure K Counselors</u></b>					
1210 - Counselors	110,833	66,500	44,333	110,833	
3101 - STRS - Certificated	17,900	10,740	7,160	17,900	0
3321 - Medicare - Certificated	1,607	960	643	1,603	4
3401 - Health & Welfare - Certificated	28,577	17,904	9,019	26,923	1,654
3501 - State Unemployment - Certificated	55	33	22	55	(0)
3601 - Workers Comp - Certificated	2,042	1,220	815	2,035	7
3701 - Retiree Benefits - Certificated	1,829				1,829
<b>082400 - Measure K Counselors</b>	<b>162,843</b>	<b>97,357</b>	<b>61,992</b>	<b>159,349</b>	<b>3,494</b>
<b><u>082500 - Measure K Technology</u></b>					
4310 - Materials & Supplies	341	874		874	(533)
5610 - Equipment Rental & Maintenance Agreements	5,100				5,100
5830 - Contracted Services (Board Approval Required)	8,500				8,500
5846 - Licensing Software Agreement	20,709	49,729	30,280	80,009	(59,300)
5932 - Cellular Phones/Pagers		266	190	456	(456)
<b>082500 - Measure K Technology</b>	<b>34,650</b>	<b>50,869</b>	<b>30,470</b>	<b>81,339</b>	<b>(46,689)</b>
<b>Expense</b>	<b>1,593,719</b>	<b>904,897</b>	<b>568,944</b>	<b>1,473,841</b>	<b>119,878</b>
<b>Grand Total</b>	<b>169,822</b>	<b>(908,610)</b>	<b>(570,129)</b>	<b>(1,478,739)</b>	<b>1,648,561</b>

# MEASURE K COMMITTEE MEMBERS

January 5, 2021

Name	Representative	Appointment/ Reappointment	Ending Term Date	Years of Services
Kevin Franklin	District Representative			
Christy Boyd	Management	12/10/19	6/30/22	4
Sally Owyang	Classified/CSEA	1/16/18	6/30/21	2
Margot Sandoval	Management	12/10/19	6/30/22	7
<i>Vacant</i>	Community			
<i>Vacant</i>	Community			
<i>Vacant</i>	Community			
<i>Vacant</i>	Parent/MM Family			
<i>Vacant</i>	Parent/PMT Family			
<i>Vacant</i>	Parent/SMT Family			
<i>Vacant</i>	Certificated/CTAB			
<i>Vacant</i>	Certificated/CTAB			
<i>Vacant</i>	Classified/CSEA			
<i>Vacant</i>	Classified/Teamsters			

**Berryessa Union School District  
2021 LCAP and Budget Adoption Timeline**

LCAP Survey Window Opens	Stakeholder meetings	LCAP Steering Committee Meetings	Present Draft LCAP to BDAC and DELAC	Draft LCAP sent to COE for Review	Public Hearing Posting LCAP & Budget Plan	LCAP & Budget Plan for Public Viewing	Budget & LCAP Board Study Session	Public Hearing LCAP & Budget Plan	Adoption LCAP & Budget Plan	Submit to COE LCAP & Budget Plan	COE Approves, conditionally approves, or disapproves	Responds to COE Request	Consider COE Recommendations in a public hearing	Final County Approval
	BDAC - 3/18/2021 DELAC - 3/25/2021		BDAC - 5/20/2021		10 Days before the June 1st board meeting	Three (3) business days before the board meeting		June Board Meeting	June Board Meeting	5 days later or July 1 per Ed. Code 42127(a)(2)(A); whichever comes first	Sept. 15 per Ed. Code 42127(d)	15 days	Oct. 8 per Ed. Code 42127(d)(3)	Nov. 8 per Ed. Code 42127(f)(1)(A)
3/1/2021	Townhall - 3/17/2021	3/10, 3/31, 4/21 & 5/12	DELAC - 5/6/2021	Ongoing	5/21/2021	5/26/2021	6/1/2021	6/1/2020	6/15/2021	6/22/2021	9/15/2021	9/30/2021	10/8/2021	11/8/2021

**Other Related 2020-2021 Budget Timeline:**

Special Education Staffing Meeting	3/25/2021
Allocation to School Site	3/19/2021
Staffing Final to Business Services from HR	3/26/2021
School Budget due to Business Services	4/23/2021
Budget Narrative from Site and Department due to Business	5/14/2021
All Document for Budget Binder due	5/14/2021
Printing and Completion of Budget Binder	5/19/21 - 5/21/21
Budget Binder due	5/26/2021
Budget Presentation Preparation	5/26/2021
Budget Presentation	6/1/2021